Virtual			
ALL TIMES ARE EST 11:00 – 11:15am EST	Presidential Welcome	Sherin Devaskar, MD AMSPDC President Ann Reed, MD AMSPDC President Elect	
11:15 – 11:30am EST	Session Goals and Introductions	New Chairs Committee	
11:30am – 12:15pm EST	Managing and Communicating Finances – Chair and Administrator Dyad	Patty Emmanuel, MD University of South Florida Desiree Brown University of South Florida Ann Reed, MD Duke University School of Medicine Susan Kline Duke University School of Medicine	Short Lecture with breakout Q&A
12:15 – 12:30pm EST	Break		
12:30 – 1:15pm EST	Recruitment and Retention	Mitchell Cohen, MD University of Alabama-Birmingham School of Medicine Charlotte Boney, MD University of Massachusetts Medical School-Baystate Bruce Rubin, MD Virginia Commonwealth University School of Medicine Lewis First, MD University of Vermont, Larner College of Medicine	Case studies with discussion and Q&A
1:15-1:30pm EST	Break		
1:30 – 2:30pm EST	Breakouts by Topic	 Three Breakouts- you choose 2! Effective leadership as an interim chair Philanthropy Mistakes and Pitfalls – an open forum 	30 minute discussions
2:30 – 3:00pm EST	Wrap Up and next steps		